

MINUTES OF THE MEETING OF THE GOVERNMENT COLLEGE INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD AT GOVERNMENT COLLEGE ROPAR ON 05TH OCTOBER, 2019 AT 11.00 AM

No: 6963

Date: 05-10-2019

**AGENDA**

- 1. Reading of the previous minutes of the meeting.**
- 2. Formation of new IQAC cell according to latest guidelines.**
- 3. Discussion on important works to be carried out by IQAC cell.**

**1. Reading of the previous minutes of the meeting.**

- IQAC coordinators Prof. BS Satyal reviewed the previous IQAC minutes of the meeting and discuss the action taken report. Status of compliance was presented.

**2. Formation of new IQAC cell according to latest guidelines.**

- Head of the institution Dr. Sant Surinderpal Singh proposed the name of Prof. BS Satyal as coordinator of the newly constituted IQAC cell. He also stated that IQAC cell should shoulder the responsibility of generation and promoting awareness in the institution and devote time to complete the previous AQAR's.
- Principal further apprised the previous committee members about the achievements of college students in academics, sports events and other cultural events such as youth festival etc.

**3. Discussion on important works to be carried out by IQAC cell.**

- Principal further briefed everyone about participation of college in star college scheme of DBT (Department of Biotechnology). It was also discussed that if we received the grant, it will be for the first time for the college.

Meeting ended with vote of thanks.

  
Principal.  
Govt College,  
ROPAR

## MEMBERS OF IQAC CELL

1. Mr. BS Satyal (Coordinator IQAC)
2. Mrs.Arvinde kaur (UGC In charge, Co-coordinator IQAC)
3. Dr.jagjit Singh (Head, Department of Punjabi)
4. Dr.Dalvinder Singh (Assistant Professor)
5. Mr.Jatinder Singh ( Incharge PTA, RUSA, Examination)
6. Mrs.Manjit Kaur Manchanda (Head, Department of Botany)
7. Mrs.Pratibha Saini (Head, Department of Mathematics)
8. Dr.Harjas Kaur(Head, Department of Music)
9. Mr.Piara Singh (Retd. Associate Professor)
10. Mr.Sanjeev Kumar Aggarwal (Owner SCOT-EDIL Pharmaceutical)
11. Shri. Beant Singh (Student Parent)
12. Arshpreet Kaur D/o Beant Singh (BSc. 1st year, Student)
13. Anvir Singh (Old Student)

  
Principal,  
Govt. College,  
ROPAR

MINUTES OF THE MEETING OF THE GOVERNMENT COLLEGE INTERNAL QUALITY  
ASSURANCE CELL (IQAC) HELD AT GOVERNMENT COLLEGE ROPAR ON  
30<sup>TH</sup> November, 2019 AT 11.00 AM

No: 7329

Date: 30-11-2019

## AGENDA

1. Reading of the previous minutes of the meeting.
2. Discussion on few important parameters of AQAR.
3. Discussion on changes to be made in website.

### 1. Reading of the previous minutes of the meeting.

- IQAC coordinators Prof. BS Satyal reviewed the previous IQAC minutes of the meeting and discuss the action taken report. Status of compliance was presented.

### 2. Discussion on few important parameters of AQAR.

- As it was made mandatory to fill the AQAR's online, co-coordinator of IQAC Prof. Arvinder Kaur discussed the important parameters of AQAR. It was also decided to complete the backlog of AQAR's from 2016-17, 2017-18 & 2018-19 to be completed and uploaded on the website.
- Annual subscription of INFLIBNET to be renewed in March 2020.
- Stock verification of UGC, RUSA, various departments to be completed by February 2020.
- To apply for NIRF ranking for the college.

### 3. Discussion on changes to be made in website.

- As per new guidelines, amendments in IQAC, AQAR's following changes were decided to be made on the college website.
- Program outcomes of all subjects and ordinances to be uploaded on college website.
- All minutes of the meeting since 2016 to be uploaded on college website.
- A system to upload all college activities on website under IQAC will be developed.
- Details of best practices of the college to be uploaded on college website.
- Review of feedback Performa from various stakeholders e.g. Student, Parents, Teachers and alumni was done.
- Student satisfaction survey (SSR) and feedback survey by outgoing students to be taken through online mode by creating Google Forms for the same
- IQAC newsletter for every academic year to be started.
- Dry run internal inspection audit to be conducted of all the departments for each academic year by IQAC cell.

Meeting ended with vote of thanks.

  
Principal,  
Govt College,  
ROPAR

## MEMBERS OF IQAC CELL

1. Mr. BS Satyal (Coordinator IQAC)
2. Mrs. Arvinderkaur (UGC Incharge, Co-coordinator IQAC)
3. Dr. Jagjit Singh (Head, Department of Punjabi)
4. Dr. Dalvinder Singh (Assistant Professor)
5. Mr. Jatinder Singh (Incharge PTA, RUSA, Examination)
6. Mrs. Manjit Kaur Manchanda (Head, Department of Botany)
7. Mrs. Pratibha Saini (Head, Department of Mathematics)
8. Dr. Harjas Kaur (Head, Department of Music)
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ROPAR

MINUTES OF THE MEETING OF THE GOVERNMENT COLLEGE INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD AT GOVERNMENT COLLEGE ROPAR ON 07<sup>TH</sup> DECEMBER, 2019 AT 11.00 AM

No: 7415

Date: 07-12-2019

**AGENDA**

1. Reading of the previous minutes of the meeting.
2. Discussion on few important parameters of AQAR.

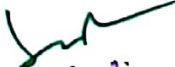
**1. Reading of the previous minutes of the meeting.**

- IQAC coordinators Prof. BS Satyal reviewed the previous IQAC minutes of the meeting and discuss the action taken report. Status of compliance was presented.

**2. Discussion on few important parameters of AQAR.**


- Various parameters such as Best Practices, Alumni Engagement and future action plans of various departments were discussed.
- Dr. Jagjit Singh chief editor of college magazine SHIWALIK presented the magazine to the principal. The principal appreciated the efforts of whole committee for initiating the publication of the magazine after--- years.
- Principal also apprise the members of the college in taking initiative in an endeavour to completely ban usage of single use plastic within the college campus.
- Coordinator of IQAC informed the members about the celebration of National Science Day in collaboration with Indian Science Congress Association (Patiala Chapter) under the theme of Role of Science and Technology in rural development and women empowerment.

Meeting ended with vote of thanks.

  
Principal,  
Govt. College,  
ROPAR

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1. Mr. BS Satyal (Coordinator IQAC)
2. Mrs. Arvinderkaur (UGC Incharge, Co-coordinator IQAC)
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Principal,  
Govt. College,  
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MINUTES OF THE MEETING OF THE GOVERNMENT COLLEGE INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD AT GOVERNMENT COLLEGE ROPAR ON 15<sup>TH</sup> JANUARY, 2020 AT 11.00 AM

No: 7698

Date: 15-01-2020

**AGENDA**

1. Reading of the previous minutes of the meeting.
2. Discussion on works to be done in second quarter of 2019-20.

**1. Reading of the previous minutes of the meeting.**

- IQAC co-coordinator Prof. Arvinder Kaur reviewed the previous IQAC minutes of the meeting and discussed the action taken report. Status of compliance was presented. The chairperson of IQAC appointed Prof. Manjit kaur Manchanda as new Coordinator of IQAC after the retirement of previous coordinator Prof. BS Satyal.

**2. Discussion on works to be done in second quarter of 2019-20.**

- The coordinator of IQAC proposed before the committee that AQARs of 2018-19 and 2019-20 will be filled online by June 2020.
- Principal briefed everyone and demanded cooperation of the staff for filling up of AISHE report by Feb-2020.
- The principal informed the committee members about the starting of construction of the new project of commerce and Home Science block.
- Regarding achievements of staff and students, the chairperson of IQAC was proud to share that Dr. Nirmal Singh Brar and five students of the college will be awarded by the district administration on 26th January 2020 for their contribution to BUDDY Group Programme.
- The coordinator further discussed that after submitting the remaining two AQARs the annual IQAC newsletter would be released.

Meeting ended with vote of thanks.

  
Principal,  
Govt. College,  
ROPAR